



Glorifying God, Edifying People 崇聖敬道 榮神益人

2018-2019 家長通告 (一百五十三 E)
2019-2020 年度中六級學費及留位費

各位親愛的家長：

本校下學年中六級學費訂為全年 23,200 元正，是次未有上調，仍與本學年中五級學費相同，並已得到校董會批准，以下列出中六級學費金額及繳費安排。

- 1 2019-2020 年度之中六級學費金額及繳費安排如下：(學費有待教育局批准)

級別	全年金額	繳費方式	每月費用
中六	\$23,200	分 6 期繳付， 2019 年 9 月 (第 1 期) 2019 年 10 月至 2020 年 2 月 (第 2-6 期)	\$3,870 \$3,866

- 2 所有同學皆需繳交 810 元正留位費。留位費將以自動轉賬方式繳交，轉賬日期為本年 6 月 10 日。學生須於 5 月 17 日將本通告回條交回班主任，以便安排轉賬。
- 3 貴子弟如因成績未達升級要求，需要留級，則下學年中五級全年學費為 23,200 元正(學費有待教育局批准)。
- 4 除因留級原因而學生最終決定離校，並於 8 月 31 日前遞交退學信者，可取回留位費外，所繳交之留位費一概不可退還或轉讓。校方會於 9 月 27 日以自動轉賬方式退回家長繳交學費戶口內。
- 5 下學年九月份學費餘額 3,060 元正，會於 9 月 5 日經自動轉賬方式繳交。

…續後頁



Glorifying God, Edifying People 崇聖敬道 榮神益人

2018 – 2019 Circular to Parents (153E)

2019 – 2020 School Fee and Fee for Place Reservation of S.6 Students

Dearest parents,

10 May 2019

The S.6 school fee will be \$23,200 next school year. The School Management Committee has approved that the fee would be maintained at the same level of S.5 school fee this year. Please refer to the S.6 school fee and payment arrangement below.

- 1 The 2019-2020 S.6 school fee and payment arrangement are listed as below (subject to the final approval by the Education Bureau):

Form	School fee for Whole year	Payment method	School fee per month
S.6	\$23,200	by 6 instalments September 2019 From October 2019 to February 2020	\$3,870 \$3,866

- 2 **All students have to submit fee for place reservation of \$810.** It has to be paid by autopay and the transfer date will be on 10 June. **Students should return this reply slip on 17 May to Form Teachers** in order to facilitate autopay process.
- 3 If your child's academic result cannot meet the promotion requirement and has to repeat, the S.5 school fee for next year will be \$23,200 (whole year).
- 4 The Fee for Place Reservation can only be refunded if students have been withdrawn from study in our school due to repeating and the withdrawal letter submitted before 31 August. Otherwise, under no circumstance can the Place Reservation Fee be refunded or transferred. In case, the fee will be refunded by autopay on or before 27 September.
- 5 **The balance of school fee of Sept 2019, \$3,060,** will be settled by autopay on 5 September.
- 6 If the Fee for Place Reservation has not been settled, your child will be regarded as giving up the school place next year. Parents please pay attention to the arrangement of the school place by the school.

P.T.O.

- 7 Starting from October 2019, school fee and value-adding of smart card account will be settled by autopay. **The transfer of school fee will be taken place on the 5th day of each month.** Since the transfer limit of the previous Parents' Authorization Form was set to be HKD \$3,000, parents have to reapply the Autopay Service as the monthly school fee transfer exceeding the limit. The Direct Debit Authorization Form has been attached. Please return the completed form together with this reply slip to form teachers.
- 8 If your child withdraws in the middle of the academic year, the paid school fee will not be refunded.

Our school has set up a School Fee Remission Scheme to help students with financial difficulty. The assessment criteria are based on the principles of Student Finance Office. Parents can submit the application in **any one of the following stages. Please avoid duplicating the submission.**

8.1 **The first application stage** : 12-17 August 2019 (applicable to whole school, including current and new students).

Students can obtain an application form from the General Office or download from school website starting from 24 June.

8.2 **The second application stage** : 2 – 13 September 2019 (applicable to whole school)

Students can obtain an application form from the General Office or download from school website starting from 2 September.

Should you have any enquiries, please contact Ms. Lau of the General Office at 2372 0033.

In the Lord's service.

Tsui Chiu Mui
Principal
ECF Saint Too Canaan College

Reply Slip

2019 – 2020 School Fee and Fee for Place Reservation of S.6 Students

Dear Principal,

I acknowledge the receipt of Circular to Parents (153E) and I will put a '✓' in the appropriate box.

School Place Reservation / Withdrawal

I agree my child to continue to study in STCC next year, and submit Fee for Place Reservation of \$810 through autopay for next academic year. The completed Direct Debit Authorization Form has been attached with a photocopy of bank account.

My child will withdraw after the completion of this academic year. Reason: _____ . The withdrawal letter will be provided later.

Student Name: _____ Parent's Signature: _____

Class: _____ () Parent's Name: _____

Date of Signature: _____ Contact no.: _____