



Glorifying God, Edifying People 崇聖敬道 榮神益人

2018-2019 家長通告 (一百五十三 C)  
2019-2020 年度中四級學費及留位費

各位親愛的家長：

本校下學年中四級學費訂為全年 23,200 元正，是次學費未有上調，仍與本學年中三級學費相同，並已得到校董會批准，以下列出中四級學費金額及繳費安排。另外，為持續推行小班教學，以及保持良好的教學質素，預計於未來數年，各同學於升級時，學費仍將會有輕微的調升。

- 1 2019-2020 年度之中四級學費金額及繳費安排如下：(學費有待教育局批准)

級別	全年金額	繳費方式	每月費用
中四	\$23,200	2019 年 9 月至 2020 年 6 月，分 10 期繳付	\$2,320

- 2 所有同學皆需繳交 810 元正留位費。留位費將以自動轉賬方式繳交，轉賬日期為本年 6 月 10 日。學生須於 5 月 17 日將本通告回條交回班主任，以便安排轉賬。
- 3 貴子弟如因成績未達升級要求，需要留級，則下學年中三級全年學費為 23,200 元正(學費有待教育局批准)。
- 4 除因留級原因而學生最終決定離校，並於 8 月 31 日前遞交退學信者，可取回留位費外，所繳交之留位費一概不可退還或轉讓。校方會於 9 月 27 日以自動轉賬方式退回家長繳交學費戶口內。
- 5 下學年九月份學費餘額 1,510 元正，會於 9 月 5 日經自動轉賬方式繳交。

…續後頁

- 6 若不繳交留位費，則視作自動放棄下學年學位，學位將由校方安排，懇請家長留意。
- 7 由二零一九年十月份開始。學費及學生「智能咭」戶口的增值仍會採用自動轉賬形式繳付，**每月 5 號進行學費轉賬**。如轉賬戶口與往年不同，請到校務處索取或於校網(www.stcc.edu.hk)下載「直接付款授權書」；填妥後於交本通告回條時一併交回班主任。如轉賬戶口與往年一樣，則無需再次遞交。
- 8 如 貴子弟日後因事故中途退學，已繳交之學費概不發還。  
本校設有學費減免計劃，以幫助有經濟需要的學生，審批准則參考學生資助辦事處的審批原則。家長可選擇於以下**其中一個階段**遞交申請，**請勿重複申請**。
- 8.1. **第一階段申請 12-17/8/2019** (適用於全校學生，包括舊生及新生)，同學可於6月24日開始向校務處索取申請表/或於學校網頁下載。
- 8.2. **第二階段申請 2-13/9/2019** (適用於全校學生)  
可於9月2日開始向校務處索取申請表/或於學校網頁下載。

若對本通告有任何疑問，歡迎致電 2372 0033 校務處劉小姐查詢。

祝  
主恩滿溢

基督教中國佈道會  
聖道迦南書院校長  
徐潮妹謹啟

二零一九年五月十日

-----  
回 條

2019-2020 年度中四級學費及留位費事宜

敬覆者：

本人已知悉通告(一百五十三 C)內容，並且在以下適當之上加

留位/退學：

本人小兒/女下學年將繼續就讀聖道迦南書院，並繳交下學年的留位費 810 元。

小兒/女將於本學年完結後退學，原因：。  
稍後補回退學信。

此覆  
基督教中國佈道會  
聖道迦南書院校長

學生姓名：  
學生班別： ( )  
簽署日期：

家長簽署：  
家長姓名：  
聯絡電話：



Glorifying God, Edifying People 崇聖敬道 榮神益人

**2018 – 2019 Circular to Parents (153C)**

**2019 – 2020 School Fee and Fee for Place Reservation of S.4 Students**

Dearest parents,

10 May 2019

The S.4 school fee will be \$23,200 next school year. The School Management Committee has approved that the fee would be maintained at the same level of S.3 school fee this year. Please refer to the S.4 school fee and payment arrangement below. In addition, in order to continue small-class teaching and maintain satisfactory teaching effectiveness, **it is expected that there will be a slight school fee increase in the coming years when the students are promoted.**

- 1 The 2019-20 S.4 school fee and payment arrangement are listed as below (subject to the final approval by the Education Bureau):

Form	School fee for Whole year	Payment method	School fee per month
S.4	\$23,200	From September 2019 to June 2020 by 10 instalments	\$2,320

- 2 **All students have to submit fee for place reservation of \$810.** It has to be paid by autopay and the transfer date will be on 10 June. **Students should return this reply slip on 17 May to Form Teachers** in order to facilitate autopay process.
- 3 If your child's academic result cannot meet the promotion requirement and has to repeat, the S.3 school fee for next year will be \$23,200 (whole year).
- 4 The Fee for Place Reservation can only be refunded if students have been withdrawn from study in our school due to repeating and the withdrawal letter submitted before 31 August. Otherwise, under no circumstance can the Place Reservation Fee be refunded or transferred. In case, the fee will be refunded by autopay on or before 27 September.
- 5 **The balance of school fee of Sept 2019, \$1,510,** will be settled by autopay on 5 September.
- 6 If the Fee for Place Reservation has not been settled, your child will be regarded as giving up the school place next year. Parents please pay attention to the arrangement of the school place by the school.

P.T.O.

- 7 Starting from October 2019, school fee and value-adding of smart card account will be settled by autopay. **The transfer of school fee will be taken place on the 5<sup>th</sup> day of each month.** If the transfer account changes, please approach the General Office or download “direct debit authorization form” from the school website ([www.stcc.edu.hk](http://www.stcc.edu.hk)). Please return the completed form together with this reply slip to form teachers. If the transfer account is the same, you do not need to re-submit the form.
- 8 If your child withdraws in the middle of the academic year, the paid school fee will not be refunded.

Our school has set up a School Fee Remission Scheme to help students with financial difficulty. The assessment criteria are based on the principles of Student Finance Office. Parents can submit the application in **any one of the following stages. Please avoid duplicating the submission.**

8.1 **The first application stage** : 12-17 August 2019 (applicable to whole school, including current and new students).

Students can obtain an application form from the General Office or download from school website starting from 24 June.

8.2 **The second application stage** : 2 – 13 September 2019 (applicable to whole school)

Students can obtain an application form from the General Office or download from school website starting from 2 September.

Should you have any enquiries, please contact Ms. Lau of the General Office at 2372 0033.

In the Lord’s service.

Tsui Chiu Mui  
Principal  
ECF Saint Too Canaan College

-----

**Reply Slip**

**2019 – 2020 School Fee and Fee for Place Reservation of S.4 Students**

Dear Principal,

I acknowledge the receipt of Circular to Parents (153C) and I will put a ‘✓’ in the appropriate box

School Place Reservation / Withdrawal

I agree my child to continue to study in STCC next year, and submit Fee for Place Reservation of \$810 through autopay for next academic year.

My child will withdraw after the completion of this academic year. Reason:

\_\_\_\_\_ . The withdrawal letter will be provided later.

Student Name: \_\_\_\_\_ Parent’s Signature: \_\_\_\_\_

Class: \_\_\_\_\_ ( ) Parent’s Name : \_\_\_\_\_

Date of Signature: \_\_\_\_\_ Contact no.: \_\_\_\_\_