

**ECF Saint Too Canaan College**  
**Grant for the Sister School Scheme 2022/23 Annual Plan**

**Name of Sister School:** 深圳市坪山區中山中學 (pair-up)

**Date of Forming Sister School Pair:** 16<sup>th</sup> December 2019

Other sister school: 廣東番禺中學 /番禺實驗中學 (2005 contacted, June 2021 reconnected)

Our school plans to conduct the following exchange activities with our sister school:

Item No.	Item Name and Content of the Exchange Activity	Intended Objective(s)	Monitoring / Evaluation	Grant Allocation
1.	<p><b>Online Conference</b></p> <p>i. middle management Explore on management strategies under pandemic</p> <p>ii. L&amp;T department Sharing on effectiveness of using IT teaching or online platform under pandemic</p>	<p><b>Management staff</b></p> <p>iii. Exchange and share management experience under pandemic</p> <p>iv. Upgraded sanitary facilities under pandemic</p> <p>v. To understand sister school</p> <p>Participated staff: SAC members, Form leaders/AO/EO/ IT dept.</p>	Evaluation meeting will be conducted in order to follow up what is discussed during the meeting.	<p>AV hardware and networking enhancement to ensure the smooth execution of the online conference</p> <p><b>HK \$100,000</b></p>
2	<p><b>2-day visit to sister school in Shenzhen or Guangdong (if applicable, depends on Pandemic)</b></p> <p>i. Study tour, 20 student leaders + 4 teachers</p> <p>ii. Prepare latest school publication and collateral for the sister school</p> <p>iii. Video recording or photo taking to record the exchange</p>	<p><b>Teachers:</b></p> <p>i. Attend lessons to experience different education between places.</p> <p>ii. Experience cultural diversities in order to build harmonious relationships between Hong Kong and Shenzhen</p> <p>iii. Understand the cultural difference in two places</p>	<p>Survey will be done by participated staff to evaluate the trip.</p> <p>Participated teachers will prepare a sharing session with all other teaching staff.</p> <p>Student leaders will share</p>	<p><b>HK\$ 1200*24, \$24,000</b></p> <p>Transportation, accommodation and meals for staff</p> <p><b>HK\$ 80,000</b></p> <p>Collateral, publication and souvenirs production including design fee</p>

Item No.	Item Name and Content of the Exchange Activity	Intended Objective(s)	Monitoring / Evaluation	Grant Allocation
	<p>Teachers: Sharing on teaching methodology and Morale and Civic education, positive values. Students leaders</p> <ul style="list-style-type: none"> <li>● Campus visit and understand the latest teaching technology in China</li> <li>● Cultural exchange and sharing of learning experience</li> </ul>	<p>Students:</p> <ol style="list-style-type: none"> <li>i. Encourage cultural exchange between the students of both schools</li> <li>ii. Develop the leadership skill of our students when housing the students of the sister school.</li> </ol>	<p>learning and serving experience with local students</p> <p>Reflection with photos will be uploaded to school website.</p>	
3	<p><b>Arrange visit to our school for the sister school:</b></p> <ol style="list-style-type: none"> <li>i. Invite teachers and students from our sister school to visit us.</li> <li>ii. Arrange local cultural visits or other activities for the students.</li> <li>iii. Arrange lessons for the students.</li> <li>iv. Video recording or photo taking to record the exchange</li> </ol>			<p><b>HK\$ 1200*24, \$24,000</b></p> <p>Transportation, accommodation and meals for representatives and students of the sister school</p> <p><b>HK\$ 70,000</b></p> <p>AV hardware to record the activities</p>

**Financial Budget for 2022-23:**

Grant for the school year 21/22 (Carried forward)	HK\$ 156,035
Grant for the school year 22/23	HK\$ 150,000
Estimated Expenditure	<u>HK\$ 298,000</u>
<b>Surplus / (Deficit) for the year</b>	<b><u>HK\$ 8,035</u></b>